



Guide for Applicants

EDCTP-TDR Clinical Research and Development Fellowships

October 2014

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Call for Proposals: EDCTP-TDR Clinical Research and Development Fellowships

Open for applications: 31 October 2014
Deadline for applications: 30 January 2015, 16:00 (GMT)

Background

Researchers from LMICs who are involved in clinical research projects have limited opportunities to acquire experience and develop skills for conducting clinical trials outside of an academic or public sector setting. EDCTP and TDR have decided to jointly implement a fellowship scheme that will support researchers to obtain these skills, while ensuring synergies between researchers and clinical staff, pharmaceutical companies, PDPs and research institutions. This partnership will have a leverage effect on the number of individuals trained, resulting in an increased impact on research and development capacity in LMICs.

Scope

The purpose of this Joint Call for Proposals is to support researchers and key members of clinical trial research teams from LMICs to acquire specialist skills in clinical research and development through placements in pharmaceutical companies and PDPs. The scheme targets junior to mid-career researchers or clinical staff (clinicians, pharmacists, medical statisticians, data managers, other health researchers) who are employed by a legal entity in LMICs where they are currently working on activities in the scope of EDCTP or TDR.

The EDCTP-TDR partnership includes a joint evaluation and selection process of applications submitted to this Call. However, grant awarding and budget management are managed separately by each organisation¹. TDR will fund fellows employed by a research institution in any LMIC to be placed in pharmaceutical companies and PDPs either in or outside Europe to train and develop new research skills on infectious diseases including HIV/AIDS, TB, malaria, Ebola and NIDs². EDCTP will fund fellows employed by a sub-Saharan African legal entity to be placed in European-based pharmaceutical companies to train and develop new research skills of relevance to PRDs³.

Fellows can only be funded once under this grant scheme. Grants awarded are not transferrable from one individual to another. Placements are for a minimum period of 6 months up to a maximum period of 24 months. Fellows must be committed to return to their home organisation for a **minimum of two years** after completion of the fellowship. Fellows should be able to demonstrate how the experience gained during the training programme will be applied upon return to their home organisation.

Expected impact

This Joint Call for Proposals will develop human resources to promote high quality research and development in LMICs. Fellowships are expected to add significantly to the development of the best and most promising researchers from LMICs, in order to enhance and maximise their contribution to research institutions in LMICs, including training of peers. The scheme will

¹ Disclaimer: Grant awarding by EDCTP will depend on the successful conclusion of a delegation agreement between the European Commission and the EDCTP Association for implementation of the EDCTP2 programme.

² For TDR, Neglected Infectious Diseases (NIDs) include: dengue/severe dengue; rabies; chagas disease; Human African trypanosomiasis (sleeping sickness); leishmaniasis; cysticercosis/taeniasis; dracunculiasis (guinea-worm disease); echinococcosis; foodborne trematodiasis; lymphatic filariasis; onchocerciasis (river blindness); schistosomiasis; soil-transmitted helminthiasis; buruli ulcer; leprosy (Hansen disease); trachoma; yaws.

³ In EDCTP2, poverty-related diseases (PRDs) include HIV/AIDS, malaria, tuberculosis and the following neglected infectious diseases (NIDs): dengue/severe dengue; rabies; human African trypanosomiasis (sleeping sickness); Leishmaniasis; cysticercosis/taeniasis; dracunculiasis (guinea-worm disease); echinococcosis; foodborne trematodiasis; lymphatic filariasis; onchocerciasis (river blindness); schistosomiasis; soil-transmitted helminthiasis; Buruli ulcer; leprosy (Hansen disease); trachoma; yaws; diarrhoeal infections; lower respiratory infections; as well as emerging infectious diseases of particular relevance for Africa, such as Ebola.

strengthen collaboration between institutions, researchers and clinical staff in LMICs, pharmaceutical companies and PDPs.

Placements

Host organisations that have agreed to participate in this scheme are listed below.

Companies/organisations	City, country	Number of places	Topic/disease area
Aeras	Cape Town, South Africa	2	TB
Astellas	Deerfield, USA	1	CMV
Bayer HealthCare Pharmaceuticals	Berlin, Germany	4	Cross-cutting: regulatory affairs, clinical development, clinical operations, epidemiology / design and conduct of clinical and/or observational studies
Centre de Recherche Santé (CRP-Santé)	Luxembourg, Luxembourg	2	Data management
Drugs for Neglected Diseases (DNDi) and WorldWide Antimalarial Resistance Network (WWARN)/Centre of Global Health Oxford	Geneva, Switzerland	1	Malaria/Ebola
Foundation for Innovative New Diagnostics (FIND)	Geneva, Switzerland	2	TB/NID/Malaria
GSK	Uxbridge, Middlesex, UK	1	Malaria
GSK Biologicals	Wavre, Belgium	2	Malaria/TB
International Vaccine Institute (IVI)	Seoul, South Korea	2	Dengue/Diarrheal diseases
Merck Serono	Darmstadt, Germany	2	Cross-cutting: all aspects of clinical operations practices and clinical trial executions across all phases (I-IV)
Medicines for Malaria Venture (MMV)	Geneva, Switzerland	2	Malaria
Novartis Institutes for BioMedical Research (NIBR)	Basel, Switzerland	1	Malaria/Cross-cutting: operational aspects of clinical trials, clinical pharmacology and regulatory affairs
Novartis Pharma	Basel, Switzerland	1	TB
Novartis Vaccines and Diagnostics	Sienna, Italy	3	Influenza/Malaria
Novartis	USA	1	Cross cutting: medical affairs
Sanofi	Lyon, France	3	Malaria/TB/NIDs/Cross-cutting: Clinical input to discovery (pharmacology), translational medicine, assessment of compounds proposed for entry into development, design of

			clinical development plan, design phase I and II clinical trials
Sanofi Pasteur	Singapore	1	Dengue
PATH Malaria Vaccine Initiative (MVI)	Washington DC, USA	1	Malaria
WorldWide Antimalarial Resistance Network (WWARN)/Centre of Global Health Oxford	Oxford, United Kingdom	1	Malaria/Ebola

Eligibility

For EDCTP and TDR:

- At the deadline for the submission of proposals, the fellow should 1) hold a post-graduate degree 2) have clinical and/or research experience in infectious diseases and 3) be working for the last 12 months in a legal entity registered in a LMIC
- The fellow must have graduated up to 15 years prior to the submission of the application.

For EDCTP:

- The applicant must be the legal entity registered in a sub-Saharan African country employing the fellow.

For TDR:

- The fellow must be a national or citizen, and resident in a LMIC.

Selection process

The process includes the following steps:

- Eligible applications will be reviewed by a Selection Committee of independent external experts
- The Selection Committee evaluates eligible applications against the three predefined award criteria (see below) in the presence of EDCTP and TDR as Observers
- The Selection Committee gives evaluation scores to each criterion. Each criterion will be scored between 0 and 5. The overall threshold applying to the sum of the three individual scores will be 10
- A shortlist of candidates is drawn up
- Information about shortlisted candidates is sent by EDCTP and TDR to all host organisations
- Host organisations select up to five shortlisted candidates for interview
- Interviews are held between the home organisation, the candidate and the host organisation in the presence of EDCTP and TDR (as Observers)
- Host organisations rank candidates based on the interview
- The final matching process of candidates and host organisations is conducted by EDCTP and TDR
- When the matching process is complete, home organisations, fellows and host organisations are informed of the final match, following which contractual arrangements begin.

Award criteria

The Selection Committee will evaluate and score proposals against three criteria: 'excellence', 'impact' and 'quality and efficiency of the implementation'. The following elements will be considered under the evaluation criteria:

Excellence

- Suitability of the candidate, considering their track record, degree of independence and/or potential, and how the fellowship will further the individual's career
- Quality of the project plan, where applicable, and fit with the fellow's expertise, competencies and career development plan.

Impact

- How the fellowship will contribute to the fellow's career development
- Contribution to strengthening clinical research capacity at the home or host organisation
- Effectiveness of the proposed measures to exploit and disseminate the project results (including management of IPR), to communicate the project, and to manage research data, where relevant
- Sustainability and retention of capacity post-award.

Quality and efficiency of the implementation

- Suitability of the fellow's home organisation to support the fellowship project
- Intention of the fellow's home organisation to develop and commit to a career post-fellowship or re-integration plan.

Financial provisions⁴

The grant covers one economy class return ticket (home – host organisation – home); a monthly stipend of approximately € 3,100 (\$ 4,000); a one-time allowance of € 1,200 (\$ 1,500) for educational support materials; health insurance and support to attend relevant meetings during the course of the fellowship up to a maximum amount of € 2,300 (\$3,000). The grant also includes provisional funds for re-integration conditional upon the approval of a progress report and re-integration plan.

Grant agreement

The legal entity employing the successful fellow ('home organisation') will be requested to sign the grant agreement with either EDCTP or TDR. In addition, the prospective host organisation, fellow and his/her home organisation will be required to develop and deliver a training plan.

Application process

- The application must be submitted online via **EDCTPgrants** (<http://www.edctpgrants.org>). Supporting documents must be attached electronically to the online application form in PDF format. Please note that only registered users of the EDCTPgrants system can apply for grants
- Please read the **Guide for Applicants** carefully before submitting an application
- The outcome of the evaluation is expected to be available by 30 June 2015.

For further information

For questions related to this funding scheme, please contact:

- TDR: Dr Pascal Launois at launoisp@who.int
- EDCTP: Ms Michelle Nderu at nderu@edctp.org

For issues regarding the online submission please contact EDCTP by emailing grantshelpdesk@edctp.org or calling +31 (0) 70 344 08 80.

⁴ Disclaimer: Grant awarding by EDCTP will depend on the successful conclusion of a delegation agreement between the European Commission and the EDCTP Association for implementation of the EDCTP2 programme.

Applying to the call for proposals

General

Please ensure that you read the call text carefully prior to submission of your application and make sure that you have provided all necessary information. Incomplete applications may not be accepted.

Applications should be submitted via EDCTPgrants (www.edctpgrants.org) by 16:00 GMT (17:00 CET) on the deadline indicated in the call text. EDCTPgrants will not allow submission of an application after the specified deadline and so you are advised to submit your application as early as possible to avoid any last minute technical problems.

Registering in EDCTPgrants

Before you start your application, you need to register online in EDCTPgrants. Please click 'Register' and follow the on-screen instructions to complete the registration process.

You may find the following notes useful:

- You will use the email address you register with to identify yourself to the system when logging in
- The system will use this email address for all correspondence, so it is a good idea to choose an address you use regularly
- When you register, an email will be sent to you to allow you to confirm the registration and log in for the first time
- Do not worry if you move to a new email address in the future – you can change your registered EDCTPgrants email address if you need to.
- If you are an EDCTP grant holder, or if you have previously contributed to an application or review, your email address may already be registered. The system will detect this automatically and will invite you to log in without needing to re-register.
- The system allows you to store the answers to security questions to assist the secure retrieval of your password if you ever forget it.

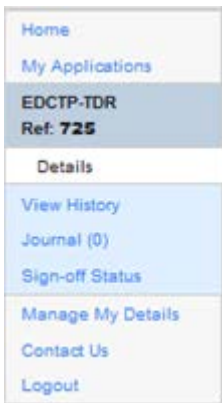
If you forget your password, you can click the 'Forgotten Password?' link on the Registration and Login Page, and ask for a replacement password to be sent to you by email. This replacement password gives temporary access to the system, during which time you will be asked to provide a new, permanent password.

Persistent use of an incorrect password will lock your account; this is to protect you from attempts to access your data by a third party. If this happens you can request a new password via the 'Forgotten password' function.

EDCTPgrants home page

On completion of your registration, you will be directed to your personal 'Home' page. The home page is your starting point to create applications, or to update your details, including your professional and academic CV. It is also where you, as a grant holder, can manage your grants, and as reviewer can participate in the review process. Before starting your application, you should ensure that you have completed the CV details in your home page.

Use the menu on the left of the page to navigate through different functions on the system. See below:

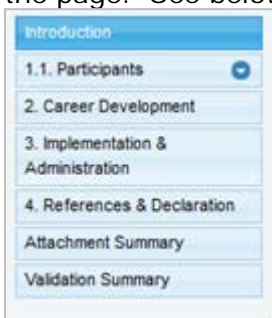


To apply for open calls, follow the instructions under 'New Grant Application'. You will be directed to the Current Grant Opportunities page that lists EDCTP calls that are open for applications.

Click the 'More info' link to get further information on the call you are interested in. Click 'Apply' when ready to start the application process.

Starting your online application

When completing the online application you can click 'Next' to go to the next section of the application form (available at the top and bottom of the screen) or, go directly to another section by clicking on the link to the required section using the menu on the left hand side of the page. See below:



The online application can be completed over time. To save your application for completion at a later point in time, click 'Save and Close'. EDCTPgrants has an autosave function but you should always click 'Save and Close' prior to logging out.



This icon provides a notes field to assist you in tracking your progress in completing the form. Click on the icon to add your comments or reminders in each section of the form.

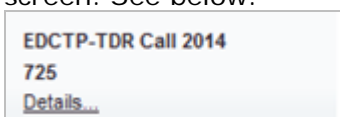


This icon contains instructions specific to each question in the application.



This icon indicates a mandatory field. The field has to be completed prior to submission of the application form.

To view a summary of your application details and to view or print a pdf copy of your application for your personal records, please use the 'Details...' link on the top left of the screen. See below:



Before allowing submission of your application, EDCTPgrants will carry out a validation check. This is to ensure completeness of each section and field in the application form. The validation check does not constitute the formal admissibility and eligibility check and cannot ensure that the contents of uploaded files correspond to the requirements of the call.

You cannot submit the application until the validation check has been completed successfully. Upon submission of your application to EDCTPgrants, a confirmation email will be sent to the email address specified in your profile. Please add the edctpgrants@edctp.org email address to your contacts to ensure receipt of emails from EDCTPgrants in order to avoid the email ending up in your spam/junk folder. Alternatively, please check your spam/junk folder in case you do not receive the confirmation email.

Once the application has been submitted, you will not be able to retrieve and edit the application. If you notice an error in your submitted application, it is possible to change this **before** the application deadline. Please note that it is not possible to make changes to a submitted application **after** the application deadline has passed.

For changes **before** the deadline, please email grantshelpdesk@edctp.org or submit a new application via EDCTPgrants. The new application must be submitted by the deadline. In the case where an applicant submits more than one application, only the latest version of the submitted application that is received before the deadline will be processed by EDCTP and TDR. The earlier, submitted versions of the application will be discarded.

Instructions on filling out the online form

1 Participants

1.1 Fellow

The Fellow is the individual researcher or a member of a clinical research team applying for a training placement at a Host Organisation.

This section is automatically populated with the data entered in your profile during registration. To update your details, 'Save and Close' the application and edit the 'Basic information' under 'Manage my Details' section.

TDR funds Fellows who are nationals or citizens, and resident in a LMIC and who are employed by a research institution (Home Organisation) in any LMIC. LMICs are defined according to the World Bank classification and are listed [here](#).

EDCTP funds Fellows employed by a legal entity (Home Organisation) that is registered in any of the sub-Saharan African countries:

Legal entities in the following sub-Saharan African countries are eligible to apply: Angola, Benin, Botswana, Burkina Faso, Burundi, Cameroon, Cape Verde, Central African Republic, Chad, Comoros, Democratic Republic of Congo, Republic of Congo, Djibouti, Equatorial Guinea, Eritrea, Ethiopia, Gabon, The Gambia, Ghana, Guinea, Guinea-Bissau, Ivory Coast, Kenya, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mauritius, Mozambique, Namibia, Niger, Nigeria, Rwanda, São Tomé & Príncipe, Senegal, Seychelles, Sierra Leone, Somalia, South Sudan, South Africa, Sudan, Swaziland, Tanzania, Togo, Uganda, Zambia and Zimbabwe.

Title

This field is generated automatically however your surname should be entered in the 'INSERT SURNAME HERE' field. Do not edit any other part of the field.

1.1.1 Employment contract information

Select 'Yes' if you have a permanent contract with your current employer. If your employment contract is not permanent, select 'No' and give details of the duration and other relevant details of the contract.

1.1.2 Education and training

This section will be populated automatically from the information entered in your profile. To update or edit this information, click the 'Save and Close' tab on the application form. Click 'Manage my Details' link on your profile page and update the information in the 'Update CV' section.

Starting with the most recent qualification, please provide the following details of your education and professional training:

- Type of qualification e.g. BSc, MSc, MD, PhD
- When the qualification was obtained (month/year)
- Institution that awarded the qualification
- Country where the institution is based
- Subject/specialisation

1.1.3 Employment

This section will be populated automatically from the information held in your profile. To update or edit this information in your profile, click the 'Save and Close' tab on the application form. Click the 'Manage my details' link on your profile page and update the information in the 'Update CV' section.

Starting with the current or most recent post, list the start and end dates (month/year) as well as the job title and the name of the employer/organisation where the post is/was held.

1.1.4 Previous projects

List up to five (5) projects or activities that you have been involved in and that are relevant to this application. Please provide the following details:

- Project Title
- Start and end dates of the project
- Name of the funding agency, where applicable
- Brief details of your role in the project

Example:

A clinical trial of new treatments for HIV in Africa; 2009-2014, EDCTP. I was the trial site investigator for this clinical trial which recruited 3000 subjects across three African countries. I had overall responsibility for patient care and for submission and reporting to the national ethics committee.

List each project separately by clicking 'Add Projects'.

1.1.5 Publications

List up to five (5) of your publications that are most significant and/or relevant to this application. If you do not have any publications, enter 'none'.

Publications should be referenced in Vancouver style:

Journal articles: *Author Surname Initials. Title of article. Title of journal, abbreviated. Date of Publication: Volume Number (Issue Number): Page Numbers* and the DOI reference provided, where available.

The Digital Object Identifier (DOI) is the unique alphanumeric code assigned to a publication by the publisher.

Example:

Oscar W, Arrami N. Choosing wind energy. *Renew Sust Energ Rev.* 2008;456 (22): 398-400. doi:11.1106/j.rser.2008.05.003

Books: *Author Surname Initials. Title: subtitle. Edition (if not the first). Place of publication: Publisher; Year.*

Example:

Cook GC and Zumla AI. *Manson's Tropical Diseases.* 22nd Edition. Oxford: Elsevier Ltd; 2009.

1.1.6 Presentations

Give details of up to ten (10) presentations (oral or poster) made in the last five (5) years, by listing:

- Type of presentation
- Title of the presentation
- Name of the meeting/conference where the presentation was given
- Location
- Dates

Example:

Poster/Talk; Title; 20th International AIDS Conference; Melbourne, Australia; 20-25 July 2014

List each presentation separately by clicking 'Add Presentation'. If you have not made any presentations, enter 'none'.

1.1.7 Career summary and motivation statement

Provide a summary of your career to date, that includes the following information:

- Major career achievements to date
- Details of your current and most recent post that includes your role and responsibilities and experience gained in each post
- Your research interests (including diseases or technical areas of expertise)
- Reasons why you wish to undertake this fellowship
- Description of how the fellowship will address your specific training needs and enhance your career.

Please ensure that your response is clear and concise.

1.2 Organisations

1.2.1 Preferred host organisation

The Host Organisation is the product development organisation (e.g. pharmaceutical company, PDP or academic institution) that will provide training and host the Fellow for the duration of the fellowship.

Click 'Add placement, priority and reason for the choice' to list your top three (3) choices of Host Organisations. Enter consecutively 1, 2, or 3 in the priority box to indicate the preference of the selected Host Organisation. Click on the drop-down list under placements to view and select from the list of Host Organisations participating in this fellowship. Provide a brief justification for each selection. More information about the placements offered by each Host Organisation can be found in the call text.

1.2.2 Home organisation, Director and legal representative

The Home Organisation is the organisation (legal entity) that currently employs the Fellow. The Director of the Home Organisation must agree to the application and take responsibility for executing the fellowship.

To add the Director of the Home Organisation to your application, search for his or her details by entering the Forename and Surname in the required fields.

If the Director of the Home Organisation is already registered as a 'user' on EDCTPgrants, the contact details will be displayed. Click on 'Select' to add the name to your application. Confirm that you wish to add the contact to your application and click on 'Save'. An email notification will be sent to the Director informing him/her of the application.

If the Director's contact details are not found in EDCTPgrants you can add the contacts to your application by clicking 'Add a new Contact'. Provide the contact details by filling in the relevant sections and click 'Add Contact'. Confirm that you wish to add the contact to your application and click on 'Save'. An email notification will be sent to the Director informing him/her of the application.

Please give details about the legal status of your Home Organisation:

- Type of organisation: please choose from research organisation, public or private body, non-profit organisation, international organisation, small or medium sized enterprise (SMEs), secondary or higher education establishment or international organisation of European interest. For more information on determining the legal status, please see Section 2.2 of the [H2020 Guide on beneficiary registration, validation and financial viability check](#)
- Description of the Home Organisation, its mission and main tasks.
- Indicate whether the Home Organisation is public/private and for profit/not-for profit. As a general rule, a legal entity may be categorised in more than one status (e.g. not-for-profit public body).

Please provide the details of the legal representative. This is the individual appointed to act on behalf of the Home Organisation and is the authorised signatory to the EDCTP grant agreement. Please ensure that you provide the correct name and contact details of the legal representative of your Home Organisation.

The Director of the Home Organisation needs to provide a recommendation for the Fellow and confirm support for the application. The recommendation should be a maximum of two (2) pages and should:

- Confirm that the Fellow is a current employee of the Home Organisation (details of contract duration should be included)
- State that the Home Organisation supports the fellowship application
- Confirm that the Fellow is fully eligible in accordance with the criteria as set out in the Call Text
- Confirm that the Fellow will be supported with a leave of absence for the duration of the fellowship
- Confirm that the Fellow has the ability to successfully undertake the training he/she is applying for
- Explain how the fellowship will enhance the career development of the Fellow
- Explain how the proposed training will strengthen the Home Organisation's capacity to conduct clinical research upon the return of the Fellow
- Confirm that the Fellow will have a similar position at the Home Organisation once the fellowship has been completed

The recommendation must be submitted as a signed letter on the organisation's letterhead and uploaded as an attachment to the online application. The application cannot be submitted without the attached file. EDCTPgrants will accept the following file formats: pdf, jpg, jpeg, png and tiff.

2 Career development

2.1 Keywords

Select a maximum of five (5) keywords applicable to your current area of expertise and research field from the drop-down menu under the different categories. Click on 'Add Keyword' if a keyword of choice is not listed. Keywords can be a single word (e.g. compliance) or multiple words that are used in combination together (e.g. antiretroviral therapy; point-of-care diagnostics).

2.2 Career development and future goals

This section requests information on:

- The impact of the fellowship on your career development and future goals
- How the training and experience gained during the fellowship will be applied and shared on your return to the Home Organisation
- Details of how you intend to develop your career at the Home Organisation after the fellowship

Please ensure that your response is clear and concise.

3 Implementation and administration

3.1 Proposed start date

Please indicate your preferred start date for the fellowship, if selected. The actual start date may be later than this date and will depend on when the grant agreement is signed. The start date cannot be earlier than 1 July 2015.

3.2 Proposed duration of the fellowship

The minimum duration of the fellowship is six (6) months and the maximum duration is twelve (12) months for TDR and twenty four (24) months for EDCTP.

3.3 Implementation

Please give details of how you will maintain a relationship with the Home Organisation during the fellowship. Make reference to key individuals based at the Home Organisation who will support and mentor you throughout the fellowship and facilitate your reintegration into the Home Organisation. Information should be given about the type and frequency of contact that is planned during the fellowship. This may include teleconferences, email contact, progress reports etc.

4 References and declaration

4.1 References

Please provide the details of two referees who support your application and who have agreed to provide references. The referees should not include the Director of the Home Organisation named in the application. The referees will be contacted in case you are shortlisted.

4.2 Declaration by the Fellow

You must complete the declaration prior to submission of the application. Please note that it will not be possible to submit the application via EDCTPgrants unless all of the boxes have been checked.

You have now completed all sections of the online application.

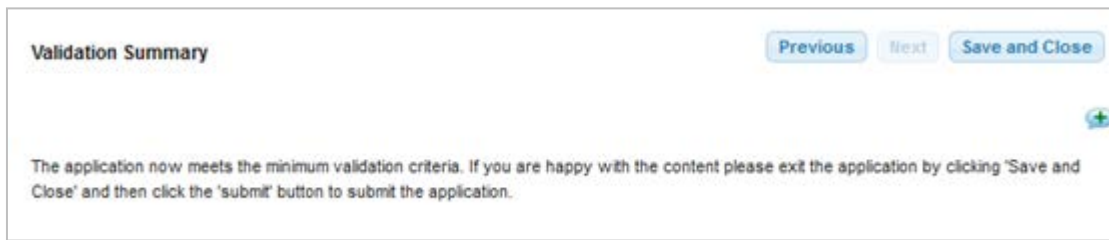
Validation and submission process

Before you submit your application, please check the content using EDCTPgrants validation checks:

- The Attachment Summary shows you the files uploaded in support of your application
- The Validate section checks whether all of the required fields have been completed and that the required files have been uploaded.

Click the 'Validate summary' section on the navigation menu on the left to generate a report showing any missing/incomplete information. Click on each highlighted link to return to the section that requires completion prior to submission.

When you have successfully completed the validation check, the message below will be displayed.



Click 'Save and Close' and prepare to submit the application.

You are now redirected to the Application Details page. This page gives you a summary of your application and provides different functions depending on how you would like to proceed with the application.

EDCTP Grants CC Grant Tracker

Ms Zee Anonymous

[Home](#)
[My Applications](#)
EDCTP-TDR
Ref: 725
[Details](#)
[View History](#)
[Journal \(2\)](#)
[Sign-off Status](#)
[Manage My Details](#)
[Contact Us](#)
[Logout](#)
[System Help](#)

Title: EDCTP-TDR Fellowship 2014 - ANONYMOUS
Reference: 725
Status: Pre-Submission

Lead Applicant: Ms Zee Anonymous
Organisation: EDCTP-EEIG European and Dev Countries CT
Grant Type: EDCTP-TDR
Funding Round: EDCTP-TDR Fellowship 2014
Closing Date: 30 January 2015 16:00 GMT

Participants: [Director of Home Organisation](#)
Mister McDonald

Created On: 27 October 2014
Last Updated: 28 October 2014
Validated: 28 October 2014
Applicant Submitted:
Submitted On:

Role: Lead Applicant
Actions shown below are for your involvement as a Lead Applicant

Edit the application
Please click on the 'Edit' button if you wish to make any changes to your application.

PDF the application (Print)
Please click on the 'View/Print' button to generate this application form as a PDF file.
Please note: if your browser blocks the file download, please follow the instructions to allow the file to be downloaded.
[PDF Formatting Process](#)

Validate the application
To validate the application click 'Validate' and then 'Validates Form' within the application form.

Submit the application
To submit this grant application, please click on the 'Submit' button.
Please note: you will not be able to make any alterations to the application form once it has been submitted.

Delete the application
If you are sure you wish to delete the application form, please click on the 'Delete' button.
Please note: once an application has been deleted it cannot be recovered.

To submit the application, click 'Submit' and confirm that you are ready to submit by clicking 'Yes' on the dialog box that appears. When you have successfully submitted your application, a confirmation email acknowledging receipt of the application will be sent to you and the Director of your Home Organisation from EDCTPgrants.

The confirmation email states your application reference number, which you must quote in all correspondence with EDCTP and TDR. Please note that a temporary, pre-submission reference number is allocated to your application during the drafting stage. This number is replaced by the EDCTPgrants application reference number upon submission.

Contact information

For questions about EDCTPgrants please contact EDCTP via email: grantshelpdesk@edctp.org or by telephone: +31 (0) 70 344 08 80.

For queries related to the funding scheme, please contact:

EDCTP: Ms Michelle Nderu at nderu@edctp.org

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