



EDCTP Forum

Partnering for Global Health Research Innovation
and Impact in Africa

7—10 November 2023 | Paris, France

Celebrating EDCTP: two decades and beyond

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Guidelines for poster presenters (onsite delegates)

Congratulations on being accepted for a poster at the Eleventh EDCTP Forum. The Forum is a hybrid event, and as such, we will welcome in-person and virtual participants. The following instructions are provided to help you to prepare your poster.

Poster exhibition and presentation

- Printed posters will be displayed throughout the Forum days in the Hall Bordeaux at the Palès de Congrès, and digitally in the virtual poster gallery through the Eleventh EDCTP Forum system, EventsAIR.
- Posters must be set up by 09:00 on Wednesday 8 November in the designated poster area.
- Posters are allocated to three presentation sessions which take place during lunch breaks: Session A: Wednesday 8 November; Session B: Thursday 9 November; Session C: Friday 10 November. Your session day will be communicated to you by email.
- Authors must be present at their posters at their allocated session day during the lunch break. They may also wish to be available during the coffee breaks on that day as well as lunch and coffee breaks on other days.
- Authors may produce leaflets/summaries relating to your poster presentation for handing out to delegates visiting your poster.
- Posters must be removed by 16:00 on Friday 10 November.

Guidance on poster presentation

- The poster should be a clear visual presentation of your submitted abstract.
- Posters should be displayed in English.
- The top of the poster should display the title, author names and affiliations.
- Each poster should have the following sections: Background, Methods, Results and Conclusions. Make sure that these sections are easy to locate in the poster.
- Please ensure that you acknowledge the funder(s) of your research and if you are funded on a scholarship to attend the Forum. If the funder is EDCTP, you can download our logo [here](#).
- Poster numbers (the paper number provided to you upon submission of your abstract) will be placed above your poster board and will be provided by EDCTP onsite; you do not need to include your number on your poster.
- EDCTP cannot assist with printing of posters at the venue so make sure you bring a printed copy with you.

Getting your message across

The aim of the poster is to grab the attention of your audience and get them interested in your research. Everything within the poster, including all graphics and text, must relate to the research project you are trying to communicate. The main points and conclusions must be clear and concise. Avoid unnecessary details. Use graphics for maximum impact.

Format requirements

- The recommended size of the poster is A0: 841 mm (width) x 1189 mm (height).
- The poster must be oriented in the portrait position (long dimension is vertical).



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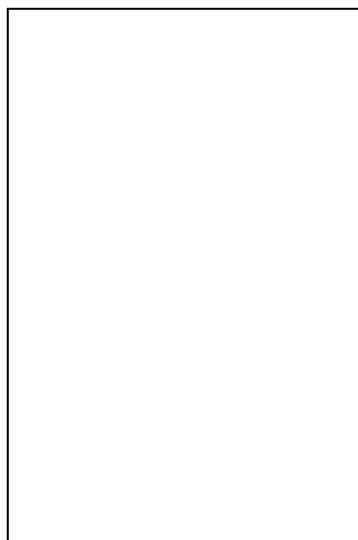
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841 mm (width)



1189 mm (height)

Materials allowed to hang your poster on the poster board are double-sided, velcro, paste, or scotch tapes. These materials will also be available at the venue for you to use.

Digital copy

- A digital copy of your poster will be available for consultation in the virtual poster gallery. You will not be required to present your poster virtually. However, Forum delegates may contact poster presenters to further discuss the content in the poster.
- Please submit a PDF of your poster online using the link provided to you in the email.
- The deadline to submit your e-poster online is **18 October 2023**.

Privacy statement

Posters will be made available to view and download to registered Forum participants via the online conference system for the duration of the Forum, and for up to six weeks after the Forum. EDCTP will seek your permission for any additional processing such as publication of abstracts and/or promotional activities. Please refer to the EDCTP Association [Privacy Policy](#) for more general information on how EDCTP handles your personal data.

Should you have any questions, please contact us via forum@edctp.org quoting your name and abstract number as the reference.