Project and Financial Management Training

Global Health EDCTP3 Joint Undertaking

Global Health
EDCTP3

Co-funded by
the European Union

25-26 April 2025

Johannesburg, South Africa

The Global Health EDCTP3
Joint Undertaking

Disclaimer

This document/presentation is non-binding and designed for information purposes to support participants to GH EDCTP3 JU actions in the management of their projects.
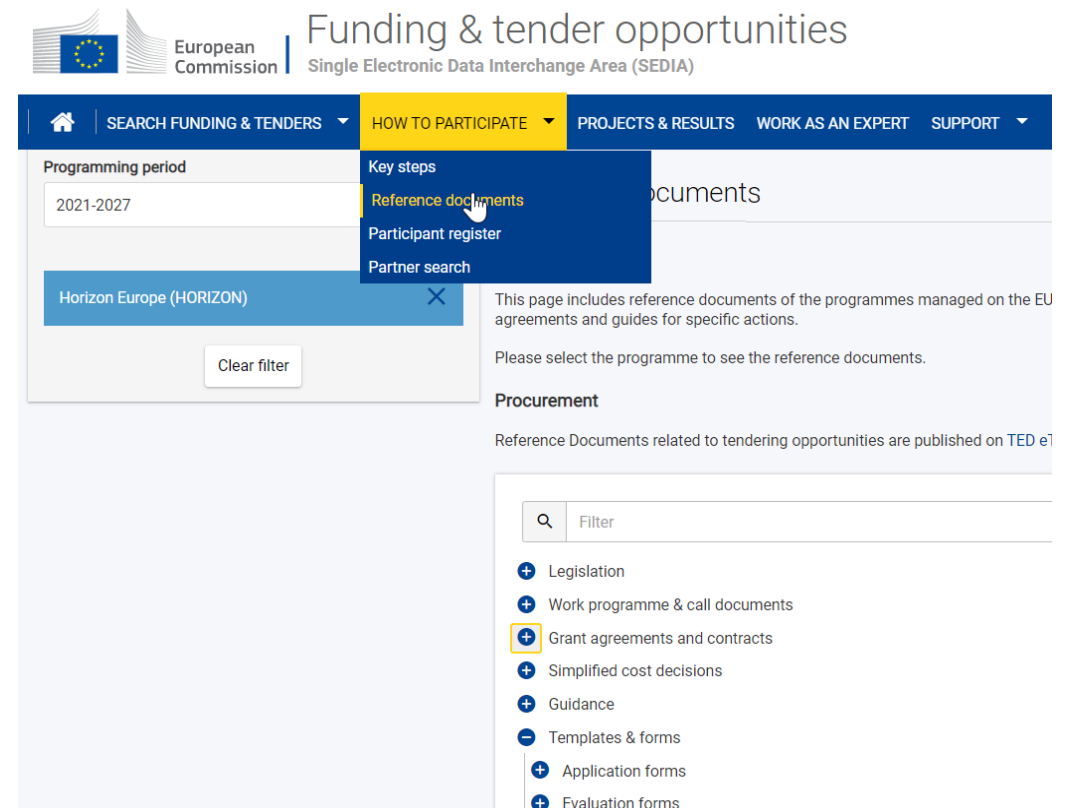
It is based on the legal framework applicable to GH EDCTP3 JU activities, namely Council Regulation 2021/2085 (basic act), European Parliament and Council Regulation 2021/695 (Horizon Europe Regulation), the GH EDCTP3 JU 2022 work programme and the Horizon Europe Model Grant Agreement.

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Global Health EDCTP3 Grant Management Tool

Funding and tender portal
Single Electronic Data Interchange Area (SEDIA)

- Participant register & management of roles

- Search & contact partners (no personal info is disclosed)

- Search for funding opportunities

- Proposal Submission and follow-up

- Grant Management

- Registration to work as an expert

- Reference documents

- Projects & results

- Manage your EU Login account

- Manage your notifications

Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)

Manage my area

SEARCH FUNDING & TENDERS ▼   HOW TO PARTICIPATE ▼   PROJECTS & RESULTS   WORK AS AN EXPERT   SUPPORT ▼

ℹ Get started 🔔

My Person Profile

My Organisation(s)

Grants ▼

My Proposal(s)

Technical Support Instrument (TSI) ▼

Monitor requests

Monitor projects

My Formal Notification(s)

My Task(s)

Personalized access to eGrants IT tools

The menu adjusts according to the user roles and access rights

Access to both grants and tenders

edctp3 🔍

☑ Match whole words only

☑ GRANTS   ☑ TENDERS

Submission status

| ✓ Forthcoming (2) | ✓ Open for submission (5) | ✗ Closed (5) |

Programming period

Select a Programme period...

Search and filter area

Filter by Programme / Programme group

Select a Programme... ▼

Filter by call

Select a Call... ✕ ▼

▼

Funding and tenders (12)

🛈 Need help?   📅 📡   Sort by: Submission status ▼

Global Health EDCTP3 Training Networks - Clinical Research Fellowships
HORIZON-JU-GH-EDCTP3-2023-01-01

Call for proposal   Grant

Programme	Horizon Europe (HORIZON)	Status	Open for submission
Type of action	HORIZON JU Research and Innovation Actions	Deadline model	single-stage
Opening date	10 May 2023	Deadline date	29 June 2023 17:00:00 Brussels time

Funding to successfully finalise EDCTP2-funded clinical trials that were negatively impacted by the COVID-19 pandemic
HORIZON-JU-GH-EDCTP3-2023-01-02

Call for proposal   Grant

Programme	Horizon Europe (HORIZON)	Status	Open for submission
Type of action	HORIZON JU Research and Innovation Actions	Deadline model	single-stage
Opening date	10 May 2023	Deadline date	29 June 2023 17:00:00 Brussels time

Research to rapidly evaluate interventions on Ebola outbreaks in sub-Saharan Africa
HORIZON-JU-GH-EDCTP3-2023-01-04

Call for proposal   Grant

Programme	Horizon Europe (HORIZON)	Status	Open for submission
Type of action	HORIZON JU Research and Innovation Actions	Deadline model	single-stage
Opening date	10 May 2023	Deadline date	29 June 2023 17:00:00 Brussels time

Strengthening ethics and regulatory capacity
HORIZON-JU-GH-EDCTP3-2023-01-05

Call for proposal   Grant

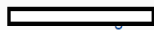| Programme | Horizon Europe (HORIZON) | Status | Open for submission |
| Type of action | HORIZON JU Coordination and Support Actions | Deadline model | single-stage |
| Opening date | 10 May 2023 | Deadline date | 29 June 2023 17:00:00 Brussels time |

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My Project(s)

ℹ 🛟 Need he

Results: 2

🔍 Search...

ACRONYM ⇅	TOPIC ID ⇅	PROGRAMME ⇅	PROJECT ⇅	PHASE ⇅	ACTIONS ⇅
▭▭▭▭	HORIZON-JU-GH-EDCTP3-2022-CALL1-01-05	HORIZON	▭▭▭	Active	Actions ⋮
▭▭	HORIZON-JU-GH-EDCTP3-2022-CALL1-01-01	HORIZON	▭▭▭	Active	

Manage Consortium

Manage Project

Items per page 10 ▼ |◀ ◀ ▶ ▶| Showing 1 - 2 of

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Manage Consortium

Roles & Access Rights
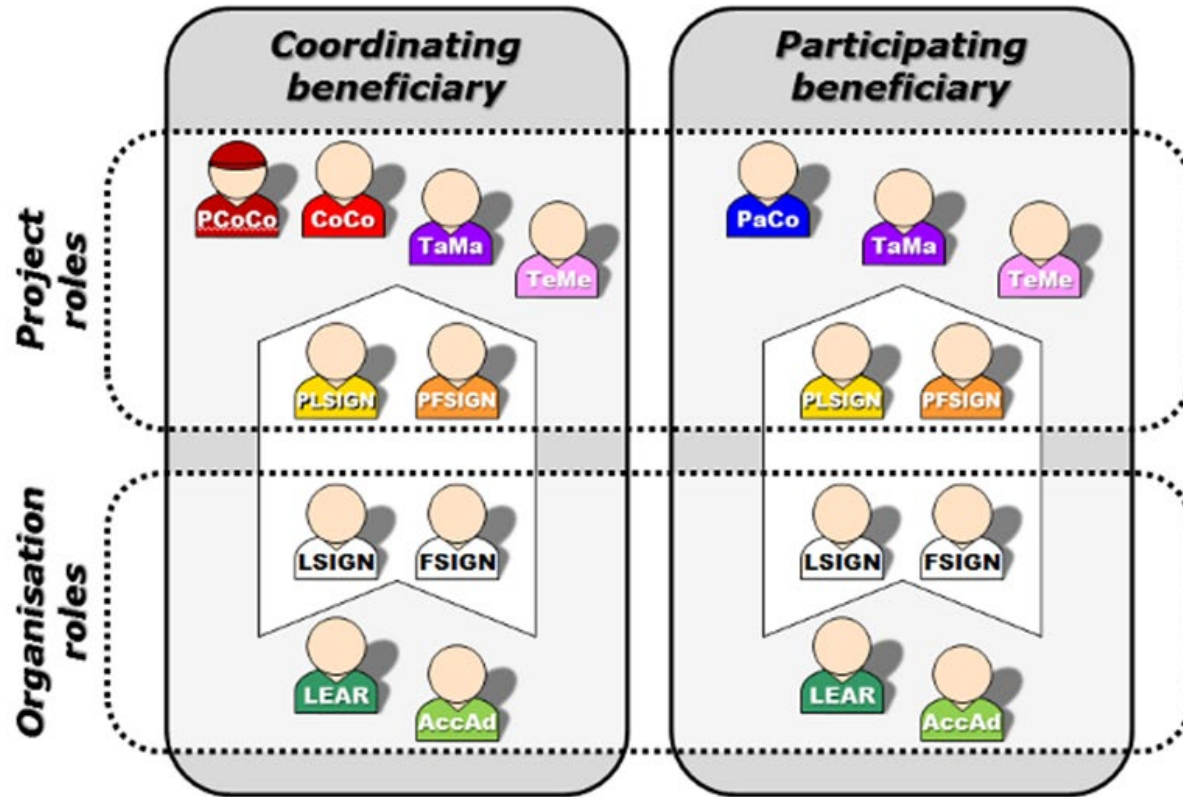
LEAR: Legal Entity Appointed Representative

- Administrative Contact for the Commission

- Appoints LSIGN, FSIGN

- 1 per Organisation

PCoCo: Primary Coordinator Contact

-Responsible for a Project

- Appoints CoCo

- 1 Per Project

Manage Project

Manage Project

- communication centre

Manage Project
launch request for amendment

→launched amendments will be under **Active Processes**

Project reporting

Article 21 – Reporting

21.1 Continuous reporting
21.2 Periodic reporting: Technical reports and financial statement
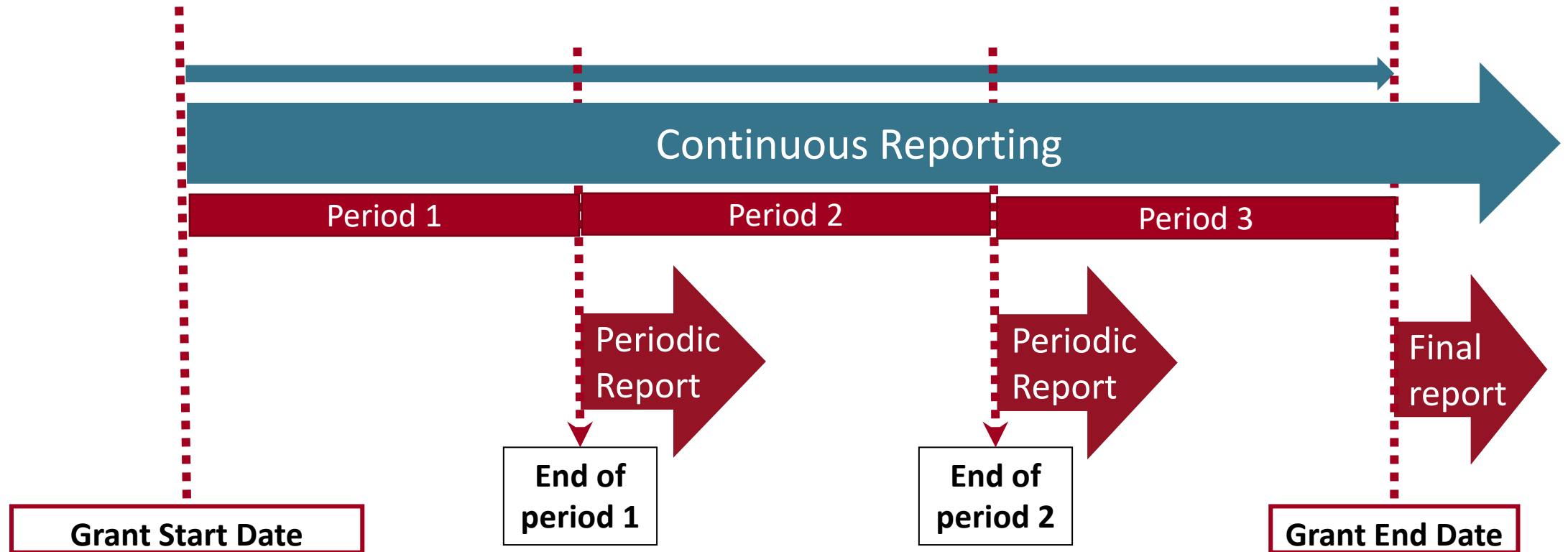
Continuous Reporting Module

(activated at the time project starts)

- Summary for Publication;

- Deliverables, Ethics, DMP (Data Management Plans), Other Reports;

- Report progress in achieving Milestones;

- Follow-up Critical Risks;

- Publications;

- Dissemination and Communication activities;

- Patents;

- Questionnaire on horizontal issues

- …

Summary For Publication Tab

- All fields are mandatory
- The text have to be entered gradually
- Strongly recommended to upload at least one image under « Images attached to the Summary for publication »
- Texts automatically transferred to CORDIS or an other repository at the end of the project.

Deliverables and milestones

Annex 1 – Description of the Action

ARTICLE 21 — REPORTING; 21.1 Continuous reporting

The beneficiaries must continuously report on the progress of the action (e.g., **deliverables, milestones**, …) in the Portal Continuous Reporting tool

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Status of deliverables in the reporting portal

- Pending - a deliverable hasn't been uploaded yet.
- Draft - a deliverable has been uploaded but not yet submitted
- Submitted - a deliverable has been submitted.
- Approved - a deliverable has been approved
- Rejected - a deliverable has been rejected

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Milestones

- Milestones entered in Annex 1 during the Grant Preparation are displayed here in the Portal

- Through continuous reporting, it must be indicated whether the milestone has been achieved or not and select the delivery date.

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Reporting of Dissemination and Communication activities

To be continuously reported - Dissemination and Communication activities carried out in the context of the project, including those mentioned in the proposal and new relevant ones (*not initially mentioned in the DoA*)

Periodic Reporting
(Activated at the end of a reporting period)

Technical part

Part A (structured information through **continuous reporting**)

- Project summary
- Deliverables, milestones, risks, etc.
- Impact questionnaire

Part B (narrative part submitted in a PDF through **periodic reporting**)

- Explanation of the work carried out by the beneficiaries and overview of progress
- Explanations on deviations from DoA

Financial part

Financial statements (individual and consolidated).

Explanation on the **use of resources** and information on subcontracting and in-kind contributions by third parties *(Not applicable for lump sum grants).*

Certificates on the financial statements (CFS), only at final payment if threshold is reached (uploaded as PDF) *(Not applicable for lump sum grants).*

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Periodic Reporting
Technical part

Technical Report

PDF format

Financial reporting

➢ Each Beneficiary →Online Financial Statements including explanations on the Use of Resources

Periodic Reporting
REP-781643-1 - period
07/2015 > 03/2016

04 Mar 2016

03 May 2016
(19/60 days)

Draft

Financial Statement shortname for 966984368 [P]

Periodic Report 1 composition

Automatic activation except if an **amendment** *is on-going or a* **previous periodic** *report is still open*

Period No: 1   Duration (months): 8
Reporting Period : [04 Jul 2015 - 03 Mar 2016]

1

SAVE

Financial Statement

Use of Resources

Financial information from contact

No contribution requested?   ○ Yes   ◉ No

Financial Statements

Period	Adjustment	Requested Contribution
04/07/2015 - 03/03/2016 (Period No '1')	No	126,674.00 €

Financial Statement for period '1' (04/07/2015 - 03/03/2016)

Eligible costs: ℹ

Cost Category	Unit Cost	Number of Units	Subtotal	Total	Actions
a) Direct personnel costs declared as actual costs				100,000.00 €	R
b) Direct personnel costs declared as unit costs (average cost				40.00 €	R
▼ c) Direct personnel costs declared as unit costs				339.20 €	
c1) SME owner/Natural person costs	33.92 €	x	10 =	339.20 €	
d) Direct costs of subcontracting				1,000.00 €	
e) Direct costs of providing financial support to third parties				200.00 €	
f) Other direct costs				0.00 €	R
h) Indirect costs (= 0.25 * (a + b + c + f - o))				25,094.80 €	
i) Total costs (= a + b + c + d + e + f + h)					

Validate

Financial reporting

Period No: 1   Duration (months): 8
Reporting Period : [04 Jul 2015 - 03 Mar 2016]

Legal Address: AMBACHTSTRAAT 20 , 7609 RA , ALMELO Netherlands

Financial Statement

SAVE

Use of Resources

Financial information from contact

No contribution requested?   ○ Yes   ◉ No

Financial Statements

Period	Adjustment	Requested Contribution
04/07/2015 - 03/03/2016 (Period No '1')	No	0.00 €

Financial Statement for period '1' (04/07/2015 - 03/03/2016)

Eligible costs: ℹ️

Cost Category	Unit Cost	Number of Units	Subtotal	Total	Actions
a) Direct personnel costs declared as actual costs				0.00 €	[R]
b) Direct personnel costs declared as unit costs (average cos				0.00 €	[R]
▾ c) Direct personnel costs declared as unit costs				0.00 €	
c1) SME owner/Natural person costs	33.92 €	×	0	= 0.00 €	
d) Direct costs of subcontracting				0.00 €	
e) Direct costs of providing financial support to third parties				0.00 €	
f) Other direct costs				0.00 €	[R]
h) Indirect costs (= 0.25 * (a + b + c + f - o))				0.00 €	
j) Total costs (= a + b + c + d + e + f + h)				0.00 €	
k) Receipts				0.00 €	
m) Maximum EU contribution (100%)				0.00 €	
n) Requested EU contribution				0.00 €	🖊️

Additional Information for indirect costs:
Use of 'costs of in-kind contributions not used on premises? (o) ○ Yes   ◉ No

Validate

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Some costs have an editable field

Others have a link to click

Some have a Use of Resources to complete Link to 'How to complete your financial statement' in the F&T Portal

Periodic reporting – Submission to JU

Coordinator submits to JU

Periodic Reporting
REP-781643-1 - period
07/2015 > 03/2016

04 Mar 2016

03 May 2016
(19/60 days)

Draft — Submitted — Paid

Periodic Report 1 composition

Submit to EU

Periodic Report 1 project No 781643

You are about to submit the periodic report to the EU. Press submit to EU to proceed.

☑ I agree with the conditions

Submit to EU

Once the elements of the Periodic Report are approved, the Periodic Report can be submitted to the JU in one single submission.
Only users with the role Primary Coordinator Contact and Coordinator Contact can perform this action

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Useful links:

F&T for beginners: https://ec.europa.eu/research/participants/docs/h2020-funding-guide/other/event210527.htm

F&T user profile: https://ec.europa.eu/research/participants/docs/h2020-funding-guide/other/event201008.htm

F&T partner search: https://ec.europa.eu/research/participants/docs/h2020-funding-guide/other/event210928.htm

Horizon Europe On-line Manual https://webgate.ec.europa.eu/funding-tenders-opportunities/display/OM/Online+Manual

HOW TO" on the Participant Portal
https://webgate.ec.europa.eu/funding-tenders-opportunities/display/IT/Reporting+and+payments

Research Enquiry Service http://ec.europa.eu/research/enquiries